

**Placement Score Release Form**  
**Testing Center, Ruby Hicks 170**  
**PO Box 587**  
**Pendleton, SC 29670**  
**(864) 646-1300 placement@tctc.edu**



In accordance with the Family Educational Rights and Privacy Act (FERPA), Tri-County Technical College must obtain written consent from a student prior to releasing placement test scores to another institution. **Students requesting placement test scores must provide photo identification along with this completed form.** When mailing or emailing this completed form, a student must also send with it a legible photocopy of a government issued photo identification, such as a driver's license. This request can be emailed to the Testing Center at placement@tctc.edu and payment made via debit/credit card at <https://commerce.cashnet.com/tctcempay>. Placement test scores will be e-mailed, mailed, or faxed to the institution indicated below within 48 hours of receipt of the \$30 payment. Incomplete forms will not be processed.

Legal Name: \_\_\_\_\_  
(Please Print) (Last) (First) (Middle) (Maiden/Other)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ \* Phone: \_\_\_\_\_

Year Tested: \_\_\_\_\_ Testing Location: \_\_\_\_\_



**Incomplete forms will not be processed!** Please contact institution for correct contact information.

**Send my test scores to the following institution:** \_\_\_\_\_

Fax#: \_\_\_\_\_ Attention: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*Check one:*  
 E-mail  
 Mail  
 Fax

I hereby give permission for the Testing Center of Tri-County Technical College to release a copy of my placement scores to the above named institution.

\_\_\_\_\_  
Student's Signature (required by law)

\_\_\_\_\_  
Date

**For Official Use Only:**  
Date Received: \_\_\_\_\_  
Staff Initials: \_\_\_\_\_

**Method of Payment:**  Enclosed \$30 Check  
 Will pay via website <https://commerce.cashnet.com/tctcempay>