In order to support students and faculty, we have several workshops available by request. We can deliver these workshops as a general campus event, as an in-class guest speaker event, or you can bring your class to the Learning commons. We can also work with you to develop a content-specific skills workshop.

All workshops are interactive, and we strive to engage students through active learning strategies. The workshops can be in 75, 60, or 45 minute formats. Students will also receive handouts summarizing the key points, and/or skill-development templates (calendars, weekly schedules, note-taking models, graphic organizers, etc.)

**Engaged Listening: Actively Participating in Lectures**
**Topics discussed:** learn strategies to help be prepared for lectures and remain engaged, discourse micro-markers & macro-markers to help stay on track, how to recognize intonation and its components, "signposts", learn 5 basic patterns most lectures follow, "Triple A" listening.

**Introduction to the Learning Commons & College Learning**
**Topics discussed:** college vs. high school studying, Bloom’s taxonomy, higher order thinking, domains of learning, active vs. passive cognitive behaviors, metacognition, short-term vs. long-term memory, effective study strategies (SQ3R, Cornell Notes), the study cycle, tutoring services overview, & library services overview.

**Introduction to the Research Process**
**Topics discussed:** digital literacy, formulating research questions, utilizing library databases and resources, and evaluating sources.

**Note-taking Skills**
**Topics discussed:** importance & purposes of note-taking, components of useful notes, techniques for effective listening, 4 note-taking methods (Cornell, Outline, Mapping, Charting), the 5 Rs of note-taking, real-time note-taking practice.

**Study Skills Overview**
**Topics discussed:** latest research about learning science, research-supported study strategies (retrieval practice, spaced practice, varied & interleaved practice), growth vs. fixed mindset, written vs. typed note-taking, & applied active learning strategies (SQ3R, Cornell Notes, Big Picture).

**Test-Taking Preparation**
**Topics discussed:** developing review tools, reducing test anxiety, general test-taking strategies, test-taking strategies for common formats (M/C, T/F, short answer, matching, essay), educated guessing, pacing & budgeting time.

**Time Management Skills**
**Topics discussed:** school/work/life balance, identifying “lost” time, how to use a weekly planner effectively, how to prioritize tasks, preparing an effective “To Do List,” how to break down a large project into manageable tasks, importance of goals.

Please let us know if you have any questions, or would like to schedule a workshop. Thanks!

**Tanya R. Walker, Ph.D.**
Assistant Director
Learning Commons
(864) 646-1670
twalke11@tctc.edu

**Som Linthicum, MLIS, MA**
Learning Services Librarian
Learning Commons
(864) 646-1761
slinthcum@tctc.edu