

Café Cashier

DEPARTMENT: Café - SSC

JOB TITLE: Café Cashier

SUPERVISOR: Sandra Dacus, Food Service Specialist V
Student Success Center, SC-141
smccarro@tctc.edu
864-646-1831

DUTIES:

Process sales transactions efficiently using a cash register or other point-of-sale system. Maintain adequate change denominations in the cash drawer and request additional change. Work as a team to meet sales goals and stocking/rotating merchandise. Be able to answer customer questions and handle complaints. Stay up to date on merchandise promotions, advertisements and product information will be provided through training.

QUALIFICATIONS:

Ideal candidates for this job will be dependable and responsible, have the ability communicate effectively and work independently when necessary, effectively use Microsoft Office applications, and agree to adhere to confidentiality as required by FERPA.

SCHEDULE:

The schedule for this job is flexible during the hours of 8:00 a.m. through 5:00 p.m.

HOURS PER WEEK: 12 hours per week, dependent upon work load

PAY INFORMATION: \$12 per hour

Location: Pendleton Campus