

Media Arts Production Equipment Manager

DEPARTMENT: Media Arts Production

JOB TITLE: Equipment Manager

SUPERVISOR: Amy Roberts, Instructor
Fulp Hall, FP-101
Arobert2@tctc.edu
864-646-1314

DUTIES:

Ideal candidates should be familiar with Media Production Program, you will have completed MAP base courses with high grades and understanding. Work study students are responsible for helping students with equipment needs and assisting students and faculty. Employees will assist with maintaining equipment checkout room, equipment database and day to day operations.

QUALIFICATIONS:

Ideal candidates for this job will be dependable and responsible, have the ability communicate effectively and work independently when necessary, effectively use Microsoft Office applications, and agree to adhere to confidentiality as required by FERPA.

SCHEDULE:

The schedule for this job is flexible during the hours of 8:00 a.m. through 5:00 p.m.

HOURS PER WEEK: 15 hours per week, dependent upon work load

PAY INFORMATION: \$10 per hour

Location: Pendleton Campus