

Tri-County Technical College

Residency Application

The application (available online at www.tctc.edu/x1101.xml) is to be completed by students who are seeking to establish eligibility to pay the in-state rate on tuition and fees at Tri-County Technical College. In order for residency status to be evaluated before the tuition due date, the residency packet must be submitted to the residency officer (190 Miller Hall, Pendleton Campus) no later than the Residency Priority Date, as indicated on the Enrollment and Academic Calendar, for the term in which the student is attempting to qualify for in-state tuition. Applications submitted after this initial deadline through the last day of add for Session A will still be considered. However, the student must pay out-of-state tuition prior to the tuition due date. If in-state residency is then granted, the student will receive a refund of the tuition difference.

Determination of residency status will be made on the basis of the South Carolina Code of Laws and regulatory guidelines promulgated by the South Carolina Commission on Higher Education.

For additional information regarding residency, contact Scott Harvey or Marilyn Angoli at 864-646-1600.

Important Information Regarding Petitions

1. If under age 24, parent/guardian information must be completed regardless of financial independence. If married, spouse information must be included.
2. Failure to complete all applicable sections of the petition may result in a denial of in-state status.
3. Only one petition may be filed per semester.
4. No requests are accepted for retroactive changes.
5. No materials or documentation will be returned after the petition is submitted.
6. The review of the petition and an initial determination of the status may take as long as four (4) weeks.
7. In cases where affidavits are accepted, they must be dated, notarized, and contain information as specific as possible including dates, addresses, amounts, etc. Please check in advance.
8. If residency is denied, a new application (and supporting documentation) must be submitted to be considered for in-state residency.

Residency Classification Checklist

Please be advised that your petition for in-state status will not be considered if photocopies of the following documents are not provided with your petition. **This checklist is designed as an aid and is not a substitute for the requirements stated by the Residency Officer.**

1. Copy of lease, rental agreement, or closing documents (deeds/land records are not accepted).
2. Most recently filed Federal and State Income Tax Returns. This is mandatory for all petitioners.
3. If filing as independent, most recently filed Federal Income Tax Return for Parent, Spouse, or Guardian.
4. Documentation of all sources of income of person on for whom in-state determination is to be based (i.e., usually includes W2 forms, 1099 forms, and most recent pay stub showing year to date income total).
5. Driver's license for petitioner, required for all applications. If filing as a depended of a South Carolina resident, please submit a copy of the person (parent, spouse, or guardian) on whom the in-state determination is based.
6. Vehicle registration(s) of all vehicles owned by the person on whom the in-state determination is based.
7. Petitioners who are not citizens of the United States must provide a copy of their Visa, Permanent Resident Card, or other applicable immigration document. If filing as dependent person and the person upon whom the in-state determination is based is not a citizen of the United States, the parent, spouse, or guardian must also provide a copy of his or her Visa, Permanent Resident Card, or other applicable immigration document.

Students seeking an exception to the twelve month residency requirement must also submit one of the following:

1. Statement from employer for whom in-state determination is based (full-time employees only). Statement must 1) verify full time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina; and 4) specify length of term of employment; if indefinite, state so. Statement must be on company letterhead, if the company does not have letterhead then statement must be notarized.
2. Retired in South Carolina petitioner must provide documentation of retirement and receipt of retirement income at South Carolina address.
3. Military petitioner must provide a copy of their current active duty orders. If claiming dependence, provide a copy of the current active duty orders for the person on whom the in-state determination is based.

Term I am requesting in-state status to begin _____

Have you applied for in-state tuition before Yes No If so, when _____ where _____

1 Applicant's Name _____
last first middle

2 Social Security Number _____ Tri-County Student ID _____

3 Current Daytime Phone _____ Permanent Phone _____

4 Present Address _____
street city state zip

5 Permanent Address _____
street city state zip

6 Date of Birth _____ Age _____

7 Marital Status _____ If married, Spouse's Name _____
last first middle

8 Citizenship: (Check one) US citizen
 Permanent resident of US. Date permanent resident status granted _____
 Other; give Visa type _____

9 Purpose of coming to South Carolina _____

10 How long have you physically and continuously resided in South Carolina? From _____ To _____
mo/yr mo/yr

11 Date you claim you became a legal resident of South Carolina _____

12 Do you have a valid South Carolina driver's license? Yes No

Current date of issue of driver's license _____ Prior date of issue _____
month/day/year month/day/year

13 How many vehicles do you own? _____ Are the vehicle(s) registered in South Carolina? Yes No

If you are under 24 years of age, complete questions 14-16. Otherwise skip to question 17

14 City and State where parents reside _____
mother father

15 Are your parents divorced Yes No If yes, was any court order made assigning you to the custody of either parent Mother Father

16 What year did your parents last claim you as a dependent on their federal income tax return? _____

17 Are you financially independent? (An "Independent Person" is defined as one in his/her majority (18 years of age or older) or an emancipated minor, whose predominant source of income is his/her own earnings or income from employment, investments, or payments from trusts, grants, scholarships, commercial loans, or payments made in accordance with court order. An independent person must provide more than half of his or her support during the twelve months immediately prior to the date that classes begin for the semester for which resident status is requested. An independent person cannot be claimed as a dependent or exemption on the federal tax return of his or her parent, spouse, or guardian for the year in which resident status is requested.) Yes No

If you are financially independent, for how long? _____

If you answered "Yes" to question 17, complete items 18-20. If you answered "No" to question 17, complete items 21-27. If married, spouse must complete items 21-27 and Declaration of Domicile.

- 18 Employment for the past two years (If you have been unemployed the past two years, list your last employer.)

_____	_____	_____	_____
employer	city/state/zip	full/part-time	from (mo/yr) to (mo/yr)
_____	_____	_____	_____
employer	city/state/zip	full/part-time	from (mo/yr) to (mo/yr)

- 19 If you have been unemployed or part-time employed during the past 12 months, list the sources of the majority of your support for the past 12 months _____

- 20 Did you file a Federal Income Tax Return as an independent person and/or a resident South Carolina Tax Return for the previous year? Yes No

- 21 Name of person who will provide more than half of your support the 12 months prior to your enrollment and will claim (or have claimed) you as a dependent or exemption on his or her tax return the year of your enrollment, or name of person who has legal custody of you: _____

OR last first middle

- If under 24, name of parent or guardian: _____

OR

- If married, name of spouse: _____

- 22 Citizenship of person in question 21: US citizen Permanent resident of US. Date permanent resident status granted _____
(Check one) Other; give Visa type _____

- 23 Addresses where person named in question #21 has physically resided for the past two years (include current address). If needed, include additional addresses on a separate sheet of paper.

street city state zip from (mo/yr) to (mo/yr)

- 24 Does the person in question #21 have a valid South Carolina driver's license? Yes No

Current date of issue of driver's license _____ Prior date of issue _____
month/day/year month/day/year

- 25 How many vehicles does the person in question #21 own? _____ Are the vehicle(s) registered in South Carolina? Yes No

- 26 Employment for the past two years of person in question #21 (If you have been unemployed the past two years, list your last employer.)

_____	_____	_____	_____
employer	city/state/zip	full/part-time	from (mo/yr) to (mo/yr)
_____	_____	_____	_____
employer	city/state/zip	full/part-time	from (mo/yr) to (mo/yr)

- 27 If person in question #21 has been unemployed or part-time employed during the past 12 months, list the sources of the majority of his/her support for the past 12 months _____

Applicant Declaration of Domicile

Domicile denotes your true, fixed, and permanent home and place of habitation. It is the place where you intend to remain and to which you expect to return when you leave, without intending to establish domicile elsewhere.

Penalty: Willful misrepresentation of fact in an attempt to gain residency improperly may result in tuition and fees past due and unpaid to be charged, plus interest at the rate of eight percent (8%) per annum, plus a penalty in the amount of twenty-five percent (25%) of the non-resident tuition and fees for one semester.

(1) I _____ declare under oath:

(a) My birth date is _____

(b) I established my domicile in South Carolina on _____

(c) I reside at _____

(2) I have read the definition of domicile and the penalty prescribed for willful misrepresentation appearing above.

Notarization Required

Signature of Student

Declaration of Domicile (To be completed by parent, spouse, or guardian if asserting domicile in South Carolina)

Domicile denotes your true, fixed, and permanent home and place of habitation. It is the place where you intend to remain and to which you expect to return when you leave, without intending to establish domicile elsewhere.

Penalty: Willful misrepresentation of fact in an attempt to gain residency improperly may result in tuition and fees past due and unpaid to be charged, plus interest at the rate of eight percent (8%) per annum, plus a penalty in the amount of twenty-five percent (25%) of the non-resident tuition and fees for one semester.

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(c) I reside at _____

(2) I have read the definition of domicile and the penalty prescribed for willful misrepresentation appearing above.

Notarization Required

Signature of Parent, Spouse, or Guardian